



**NEWHALL SCHOOL DISTRICT  
 Regular Meeting of the Governing Board  
 February 19, 2020  
 6:00 P.M. Closed Executive Session  
 7:00 P.M. Regular Public Session**

**MINUTES**

The Regular meeting of the Governing Board was called to order at 6:01 P.M. by Mrs. Solomon.

Board Members Present: Rose, Smith, Solomon, Talley and Walters

Cabinet Members present: Morse, Pelzel and Persaud

Cabinet Member excused: Jamison

There were no public comments on Closed Session items.

Adjourned to Closed Session at 6:03 P.M.

Pursuant to Government Code section 54957: Public Employee – possible employment/discipline/dismissal/release of an employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Dr. Michelle Morse, Assistant Superintendent of Human Resources

Mid-year Superintendent Goals update

Board members returned to Public Session at 7:09 P.M.

The Board president announced that no action was taken in Closed Session

Newhall Elementary Teacher Brenda Keller led the Pledge of Allegiance **PLEDGE**

Approved Agenda with removal of Item 15.4.1: Director of Business and Fiscal Services **AGENDA**  
 Job Description/Salary Schedule  
 M/S/C – (Walters/Talley)  
 Vote: 5-0

Approved the Minutes of the Regular Meeting of January 28, 2020 **MINUTES**  
 M/S/C – (Talley/Walters)  
 Vote: 5-0

Approved the Minutes of the Special Board Meeting of February 4, 2020  
 M/S/C – (Rose/Smith)  
 Vote: 5-0

**ANNOUNCEMENTS AND COMMENTS**

- Board members were pleased with the outcome of the February 4<sup>th</sup> Safety Study Session and thanked those who attended. The session’s discussions were productive overall and resulted in a comprehensive draft priority list of safety and health needs for the District;
- Mr. Pelzel thanked Newhall Elementary Principal Jackeline Tapia for hosting the first annual District Reclassification Ceremony. Mr. Pelzel also thanked the District’s Assistant Principals for taking the lead on a truly successful event;
- Dr. Morse attended the SCV Ed Foundation’s Award night and was pleased to share that 4 of the District’s educators were among the 15 honored that evening. Recipients included Newhall Elementary Teachers Brenda Keller and Denise Sudik, Peachland Elementary Teacher Shinna Severini and Pico Canyon Elementary RSP Teacher Jessica Smisko;
- Superintendent Pelzel thanked the Board for encouraging him to host the monthly Superintendent Chats at school sites. Turnout has been amazing.

**ANNOUNCEMENTS**

**PUBLIC COMMENTS**

NTA Co-President Melanie Musella addressed the Board on concerns regarding agenda item 15.4.1: Director of Business and Fiscal Services Job Description/Salary Schedule.

**PUBLIC COMMENTS**

**CORRESPONDENCE**

Board members agreed not to submit any nominations to the Los Angeles County School Trustees Association Executive Board (LACSTA).

**CORRESPONDENCE**

Board members cast their ballot for Stacy Dobbs for the 2020/2021 CSBA Delegate Assembly.

M/S/C – (Rose/Smith)

Vote: 5-0

Letter from Los Angeles County Office of Education regarding the Second Interim Report and the positive certification.

**PUBLIC INTEREST**

Diane Green, representative of the Santa Clarita Coalition shared details on the upcoming Inaugural Community Health Fair on March 21 – 22, 2020 at Wiley Canyon Elementary. This free event will include several health vendors throughout the Santa Clarita Valley providing vision and dental screenings, medical consultations, and behavioral health counseling services. All are welcome to attend, however services will be provided on a first come, first serve basis.

**PUBLIC INTEREST**

**SC COALITION  
COMMUNITY HEALTH  
EVENT**

**CONSENT CALENDAR**

**Business Services**

Approved purchase orders through #20-00935; B warrants 20059701 – 20068622; all payroll warrants issued through February 18, 2020; 92.50 overtime hours for January 2020; 453.63 substitute days for December 2019 and 452.58 substitute days for January 2020.

**CONSENT CALENDAR**

**B WARRANTS**

Approved Gift Report #19/20-10

**GIFT REPORT**

**Human Resources**

Approved Personnel Report #19/20-12

**PERSONNEL REPORT**

**Curriculum/Instructional Services**

Approved travel and related expenses to Kennedy Center’s Changing Education Through the Arts (CETA) demonstration schools for Newhall Elementary staff. Newhall Elementary Principal Jackeline Tapia shared that this year’s priority is to serve and engage students through the proposed CETA art collaborative. Board members requested Ms. Tapia return to a future meeting to share feedback and new strategies moving forward.

**CETA TRAVEL EXPENSES**

M/S/C – (Walters/Smith)

Vote: 5-0

Approved items on the Consent Calendar

M/S/C – (Smith/Rose)

Vote: 5-0

Roll call vote:

Smith – Aye

Walters – Aye

Talley – Aye

Rose – Aye

Solomon – Aye

*Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.*

**STAFF REPORTS**

**Student Support Services**

Director of Student Support Services Kim Howe and Coordinator of Student Support Service Lisa Seeley presented the Board with the department’s mid-year progress. Board members thanked the Student Support Services team for their diligence, transparency and accountability. The Board will receive a final update of the department’s processes by August 2020.

**SSS MID-YEAR PRESENTATION**

**Business Services**

Approved authorization of purchasing document cameras under PCC 20118 and Government Code 6500 and 6502 on “National IPA/TCPN – Contract #R160903 – Audio Visual Equipment, Accessories and Services.

**DOCUMENT CAMERAS PIGGYBACK**

M/S/C – (Walters/Talley)

Vote: 5-0

Approved authorization of purchasing classroom teacher computers under PC 20118 (Piggyback) and Government Code 6500 and 6502 on CA Lenovo NVP Computer Equipment (MNWNC-117-15-70-34-007)

**CLASSROOM TEACHER COMPUTER PIGGYBACK**

M/S/C – (Walters/Rose)

Vote: 5-0

**Administrative Services**

Board members were pleased with the outcome of the February 4<sup>th</sup> Safety Study Session. Superintendent Pelzel shared a comprehensive draft priority list of safety and health needs based on discussions held during the study session. Board members provided the following feedback:

**NSD HEALTH & SAFETY PLAN UPDATE**

- Share the list with site administrators, parent groups (i.e. Site Council, PTA/PTO, Foundations) and the Safety Committee to help determine site specific needs
- Create descriptors for the list of items
- Rank list of categorical items to determine top 3 needs per category

Mr. Pelzel shared the District is currently working with Sherriff’s Department Sgt. Ovalle and SCV Public Safety & Security Services CEO/President Daniel Rodriguez to address items included in draft priority list.

The Board requested the District present an updated version of the list in March.

Superintendent Pelzel shared a timeline for development of the 2020/2021 LCAP. Now that all sites have held their stakeholder meetings and the new LCAP template is available, the District will review all feedback and actions items and provide the 1<sup>st</sup> draft by April 24<sup>th</sup>. The District is working on consolidating its goals from 10 to 4. A progress report will be presented to the Board in May for feedback.

**LCAP UPDATE**

**Human Resources**

This item was removed from the agenda and tabled for the next Board meeting.

**DIRECTOR OF BUSINESS & FISCAL SERVICES JOB DESCRIPTION/SALARY SCHEDULE**

**SECOND CLOSED SESSION**

The Board resumed Closed Session to complete previously stated Closed Session items.

**PUBLIC SESSION**

The Board returned to Public Session and the Board president announced that no action was taken in Closed Session.

**ADJOURNMENT**

**ADJOURNMENT**

Board President Solomon adjourned the meeting at 10:11 P.M.

**AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- 2020 Teacher Tribute Honorees
- Davis Demographic Reports

The next Regular Board Meeting is scheduled for February 25, 2020 at 6:45 P. M. Public Session will begin at 7:00 P.M. The meeting will be held at the Newhall School District Office, 25375 Orchard Village Road, Suite #200, Valencia, California.

---

Secretary to the Board

---

Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4000 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contracting the Superintendent's Office at the Newhall School District Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California